



Roche Community Primary School

Fore Street, Roche, St. Austell, Cornwall, PL26 8EP

Tel/Fax 01726 890323 www.roke.cornwall.sch.uk

Headteacher: Jeremy Walden

April 2025

Dear Parent and Carers,

We are looking forward to welcoming you and your child to our school. As part of our transition arrangements, you will be able to book a telephone call with Mrs Garratt. This will be an opportunity for you to give us background information about your child and for you to ask us questions about your child's first school days. These will be timetabled in for either Tuesday 8th July or Wednesday 9th July. We will be in contact soon to organise these. In preparation for the phone call, we would like you to consider the questions further on in this letter, ready to discuss with us.

We will also be doing a meet and greet at the school on Wednesday 16th July where you will be able to come to the school gate, walk around to visit your child's new classroom and pick up your child's new book bag and special gift!

Please also visit our website: <https://www.roke.cornwall.sch.uk/web>

Here you will find our transition video, transition resources and frequently asked questions.

We also wanted to give you some key dates for September. Our official start date is Monday 1st September but there will be an INSET day on Monday 1st. We are going to have smaller groups of children attend on Tuesday 2nd, Wednesday 3rd September and Thursday 4th September.

We will be telling you your child's first day during your phone call with Mrs Garratt.

ALL children will then be in school from Friday 5th September and will be attending full time.

Please be reassured that we are going to do all we can to ensure your child has a smooth transition and we will do our best to answer any questions you may have on the following email
reception@roke.tpacademytrust.org

We would also ask you to complete the various consent and authorisation forms in this pack. These forms will contain the important information needed throughout your child's entire school journey from Reception – Y6. If you have any questions about the forms, please email
reception@roke.tpacademytrust.org

Please can we have all your forms completed and dropped to the school office by Friday 27th June. You can drop them in at the main green gates Mon-Fri anytime between 9am and 3pm. Press the bell button at the main gate and a member of the office staff will let you in.

- **Admission Form:** Please complete all areas of this form. Please make sure the Parental Responsibility box is ticked under the child's main carers (Parents/foster parents etc.).
- **Home School Agreement:** This should be signed by the parent and the child. Please read it to your child.
- **Collection Sheet:** This sheet is so the class teacher knows who is allowed to collect your child from school at the end of the day. If there are ever changes in collection for your child, you must inform the school.
- **Medical Conditions:** Please be as thorough as you can with this form. Please note if your child has asthma, you will need to complete a school asthma card and a medical form to allow the school staff to administer an inhaler. Your child should have an inhaler kept at school at all times and it is the parent's responsibility to know when it is out of date and replace it promptly.



Part of the
**Truro and Penwith
Academy Trust**

Roche CP School is part of Truro and Penwith Academy Trust, a charitable company limited by guarantee, registered in England and Wales.
Company Number: 08880841.
Registered address: Academy House, Truro Business Park, Threemilestone, Truro, TR4 9LD



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- **ICT use:** This form is to ensure your child complies with the school's ICT user agreement and to ensure the equipment is used in a responsible manner.
- **Image Consent Form:** We need this information so your child's image can be used within the school. Occasionally a local paper may want to take a photograph, or we might want to use a photo of your child and their work on our website. Your permission is needed.
- **Parent Pay Info:** We use an online system called Parent Pay. Your log in details will be given to you once your child is on roll at school.
- **Walks around Roche Village:** This form is so your child can be taken on visits to Roche Rock or other places within the village. You will be informed before this happens.
- **Medicine Form:** Please fill in if your child needs to have medication kept at school at all times (i.e. an inhaler). Otherwise, please keep for future use. E.g. If they have a doctor's prescription.
- **School Meals Menu:** EYFS and Key Stage 1 children are all entitled to a free school meal each day. The menu is for you to keep and refer to with your child. You will need to order school meals via Parent Pay when the system is set up and available for you. We will be in contact around July time to get you signed up.
- **Uniform:** Our school uniform is PE kit as children have a 30 minute PE session every day at school. We feel PE is vital to keep children active and for their mental health. Our PE kit uniform is a red top (polo or t-shirt), black shorts, plain black leggings or jogging bottoms, plimsolls or trainers and red cardigan, school jumper or hoody. Please ensure that if your child is wearing trainers they need to be velcro unless your child can tie their laces independently.
There are to be NO logos on your clothing unless it is the school's. We still want the children to look smart despite not being in traditional school uniform.
Optional: School hoodies or jumpers with the school logo can be ordered online at: <https://www.pbuniform-online.co.uk/rocheprimary>
It can be delivered to your home address or to school. If you choose to have it delivered to school, it will not be delivered/available until the second week of September.

Finally, we would really like you to take a look at our school readiness challenges at the end of this letter.

These are **vital skills** that will help your child transition smoothly to their new classroom in the Autumn Term. Please complete as many as possible.

Please feel free to contact us with any questions regarding the above or below information.
Many thanks for your cooperation. We look forward to meeting you.

Mr Walden
Headteacher

Miss Tonkin
Deputy Head / EYFS Lead

Mrs Garratt
EYFS Teacher



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**Questions that will be asked during your phone call with Mrs Garratt.
You do not need to fill this in.**

Roche CP School Home Visit Information Sheet

Child's Name: _____ Preferred Name: _____

Date of Birth: _____

Siblings: _____

Parent/Carer Names: _____

Home Language(s): _____ Religion: _____

Is there anything you have put on the medical forms you would like to discuss? Y/N

Previous nursery/playgroup experience: (sessions per week)

Does your child have any additional support at nursery/playgroup?

What does your child like to play with? Favourite toys, games?

Does your child enjoy playing with other children and adults?

What opportunities does your child have for outside play? What do they like to do outside?

Is there anything your child dislikes doing? Or is worried about/scared of?

If your child becomes upset or frustrated, what is the best way to comfort them or help them calm down?

Do you have any concerns about your child's speech? Have they been referred to a speech therapist? Y/N

Do you have any concerns about your child's development?

What else would you like to tell us about your child?

Have you got any concerns about your child starting school in September?

Confirm child's start date in Sept/time:



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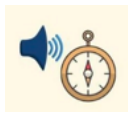






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School Readiness Challenge

To be completed by your child's first day of school.

Please can a parent or carer sign and date each box when your child has achieved it. If you would like to submit evidence for Mrs Garratt to see you are more than welcome.

I can zip my own coat up. 	I can dress and undress independently. 	I can communicate my needs. 
I can go to the toilet independently. 	I can use a knife and fork and open my lunchbox and packaging. 	I can write some or all of my name! 
I can put my shoes on the right feet and take them off.  (Please only put your child in shoes with laces if they can tie them up themselves)	I can listen to and follow simple instructions. 	I can use words like 'happy', 'sad', 'angry' or 'worried' to talk about how I am feeling and why. 
I can wash and dry my hands independently. 	I have been spotted, sharing, helping and turn-taking.	I enjoy sharing a book with an adult. 
I can recognise my own name.	I can count to 10. 	I can make snips with scissors. 
I enjoy singing along with songs and nursery rhymes! 	I can separate from my main parent/carers at the door.	I enjoy interacting with other children. 



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